

Marion County Country Ham Days

SEPTEMBER 24 & 25, 2011

ARTS & CRAFTS APPLICATION

- **CHARGE:** 10' X 12' will be \$115.00 for a minimum of 2 days.
- **ELECTRICITY:** \$25.00 additional. A limited number of spots with electricity are available. Please specify what will be connected to the electrical hook-ups.
- **CRAFTS:** Only hand-made items (made by the Exhibitor in the USA) will be allowed in this area. This eliminates books, notions, pictures or prints (unless originals done by Exhibitor) and T-shirts. **DO NOT attempt to set up in the Arts & Crafts area, unless your crafts are hand-made in the USA by the Exhibitor.**
- **APPLICATION DEADLINE:** Application must be received by Friday, July 15th. **NO EXCEPTIONS!** Any application received after the above deadline will be assigned on a first come basis.
- **REFUNDS:** Refund requests must be in written form prior to September 10th for reimbursement. Refunds will be reimbursed at 95% of all fees paid.
- **RESERVATIONS:** The Arts & Crafts Chairperson and the Ham Days Committee reserve the right to reject any exhibitor they feel is inappropriate for that area. Any such exhibitor will be required to leave and no refund will be given.
- **NO ITEMS CAN BE SOLD WITH THE HAM DAYS NAME OR LOGO.**
- **PETS:** With the exception of Service Dogs (dogs working for the blind or police) **NO PETS WILL BE ALLOWED LEASHED, CAGED OR OTHERWISE!**
- **SET-UP:** Chairpersons will welcome vendors on **Friday, September 23rd after 5:00 pm.** You must check-in with the chairpersons before entering the Arts & Crafts area. All vendors must set-up by **9:00 am** on both days.
- **BREAKDOWN:** Vendors may stay open until dusk on Saturday and must stay open until 4:00pm on Sunday. You are required to be packed up and off the streets by 6:00 pm on Sunday. No early breakdown is permitted. Vendors that breakdown early will not be asked to return.
- **PARKING:** PLEASE OBSERVE "NO PARKING" SIGNS ON PUBLIC THOROUGHFARES. VIOLATORS WILL BE TOWED.
- **SALES TAX:** Each Exhibitor is responsible for his/her own Kentucky Sales Tax.
- **BOOTH PRESENTATION:** All tables must be covered by cloths or some other covering which should reach to the ground. If you store merchandise under the tables, this must be concealed, preferably with the table covers you use. If merchandise containers are visible, you will be asked to cover or remove them from your booth.
- **BOOTH LOCATION:** Arts & Crafts location is hoped to be the same, but is subject to change without notification.

Marion County Country Ham Days Arts & Crafts Application

Name: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

Website: _____

Please give a complete description of all items below: (use additional paper if needed)

Please note any special requests regarding your booth placement:

I will need _____ 10 x 12 space(s) at \$115.00 each. **Electric is \$25.00 additional to booth fee.**

I will need electricity: ___ YES ___ NO Reason: _____

Payment information: Check Amount _____ Check #: _____

Visa _____ Master Card _____ Credit Card # _____ Exp. Date _____

SIGNATURE (required): _____ Date: _____

I HAVE READ AND FULLY UNDERSTAND ALL RULES PERTAINING TO THE HAM DAYS FESTIVAL AND AGREE TO ABIDE BY THEM COMPLETELY. I FURTHER UNDERSTAND THAT THE CHAMBER OF COMMERCE OR ANY OF ITS ENTITIES ARE NOT RESPONSIBLE FOR LOST GOODS DUE TO THEFT, WEATHER OR ANY OTHER UNFORSEEN INCIDENT OF LOSS. I ALSO STATE THAT ALL ITEMS SOLD BY ME WILL BE OF MY OWN CRAFTMANSHIP AND MADE IN THE USA.

Signature: _____ Date: _____

Please sign above and send application to:

Marion County Chamber of Commerce
239 N. Spalding Avenue Suite 201
Lebanon, KY. 40033
smattingly@marioncountychamber.com